



**MINUTES OF TECHNICAL PROPOSAL
PUBLIC OPENING**

PROCUREMENT OF CONSULTING SERVICES

**Consulting Services for Water Operators' Partnership Facilitation
Ref No: MCA-M/CF/WSSA/CS/04**

Quality and Cost Based Selection (QCBS)

DATE: November 1, 2022

TIME: 10:30 AM, Ulaanbaatar, Mongolia.

A. Introductions & Remarks

The Technical Proposal Opening commenced at 10:30 am Ulaanbaatar time. Procurement Agent's Manager Mr. Giorgi Tvalavadze welcomed and thanked participants for attending the public opening of technical proposals for the subject procurement, remarked on the importance of this assignment, and opened the event and briefly explained the proposal opening procedures.

B. Opening of the Technical Proposals

Mr. Giorgi Tvalavadze opened the Technical Proposals in order of their submission. A total of 4 (four) consultants submitted the Technical and Financial Proposals electronically via the Dropbox File Request link: <https://www.dropbox.com/request/50DYgD2k9eG4kElEu0S3> before the closing date and time – 10:00 am Ulaanbaatar time on November 1, 2022 (The Screenshot of the Dropbox File Request Folder is attached as **Annex 1**).

No late proposals were submitted after the submission deadline.

C. Participants

Representatives from MCA-Mongolia and the Procurement Agent participated in the Technical Proposal Public Opening which was conducted using the Zoom software.

The Technical Proposal Opening was a fully online event.

D. Proceedings

The Procurement Agent proceeded to open each proposal and called out the name of each Consultant and verified that:

- (i) Form TECH 1- Proposal Submission Form was completed and signed,
- (ii) Proposal was submitted electronically before the submission deadline, and
- (iii) Technical and Financial proposals were submitted as separate files.

The detailed Technical Proposal Public Opening Checklist is included in **Annex 2** of these Minutes.

E. Closing

After opening each of the Technical Proposals, Mr. Giorgi Tvalavadze informed participants that the Minutes with a Proposal Opening Sheet shall be sent to all participants via email for their records. He thanked participants for their attendance and closed the event at 10:36 am Ulaanbaatar time.

Annexes

1. Screenshot of Dropbox File Request Folder
2. Technical Proposal Public Opening Sheet
3. Attendance List of Participants

Annex 1

SCREENSHOT OF DROPBOX FILE REQUEST FOLDER

Dropbox > File requests > Submission for Water Operators Partnership Facilitation				
	Name	Date modified	Type	Size
	Christopher E. Rich	10/31/2022 8:47 AM	File folder	
	2022-10-28 17:41:59 - Christopher E. Rich	10/31/2022 8:47 AM	File folder	
	Financial Proposal - WaterLinks - Consulting Services for WOP Facilitation - Ref No MCA-M-CF-WSSA-CS-04 Patri...	10/31/2022 8:47 AM	File folder	
	Tech 2A Financial Capacity of the Consultant (VEI Ltd) Boudewijn Sterk	11/1/2022 8:51 AM	File folder	
	Technical Proposal - WaterLinks - Consulting Services for WOP Facilitation - Ref No MCA-M-CF-WSSA-CS-04 Patri...	10/31/2022 8:47 AM	File folder	
	AECOM_WOP-Facilitation_MCA-M-CF-WSSA-CS-04_FINANCIAL Tom Wright	11/1/2022 9:49 AM	Adobe Acrobat D...	445 KB
	AECOM_WOP-Facilitation_MCA-M-CF-WSSA-CS-04_TECHNICAL Tom Wright	11/1/2022 9:49 AM	Adobe Acrobat D...	7,140 KB
	Financial Tech (VEI Ltd) password protected Boudewijn Sterk	11/1/2022 12:32 AM	WinRAR ZIP archive	545 KB
	link test Keith John Treviss	11/1/2022 9:59 AM	Microsoft Word D...	12 KB
	Tech 1 Technical Proposal Submission Form (VEI Ltd) Boudewijn Sterk	11/1/2022 12:32 AM	Adobe Acrobat D...	705 KB
	Tech 2b Litigation (VEI Ltd) Boudewijn Sterk	11/1/2022 12:32 AM	Adobe Acrobat D...	82 KB
	Tech 3 Organization of the Consultant (VEI Ltd) Boudewijn Sterk	11/1/2022 12:32 AM	Adobe Acrobat D...	2,790 KB
	Tech 4 Experience of the Consultant (VEI Ltd) Boudewijn Sterk	11/1/2022 12:31 AM	Adobe Acrobat D...	472 KB
	Tech 5 References of MCC-Funded Contracts (VEI Ltd) Boudewijn Sterk	11/1/2022 12:31 AM	Adobe Acrobat D...	491 KB
	Tech 6 Proposal (VEI Ltd) Boudewijn Sterk	11/1/2022 12:31 AM	Adobe Acrobat D...	4,675 KB
	Tech 7 Comments and Suggestions on the ToR & Assignment (VEI Ltd) Boudewijn Sterk	11/1/2022 12:31 AM	Adobe Acrobat D...	518 KB
	Tech 8 Team Composition and Task Assignments (VEI Ltd) Boudewijn Sterk	11/1/2022 12:32 AM	Adobe Acrobat D...	613 KB
	Tech 9 Staffing Schedule (VEI Ltd) Boudewijn Sterk	11/1/2022 12:32 AM	Adobe Acrobat D...	613 KB
	Tech 10 Work and Deliverables Schedule (VEI Ltd) Boudewijn Sterk	11/1/2022 12:32 AM	Adobe Acrobat D...	720 KB
	Tech 11 CV for proposed Key Professional Staff (VEI Ltd) Boudewijn Sterk	11/1/2022 12:32 AM	Adobe Acrobat D...	398 KB
	Tech 12 Compliance with sanctions (VEI Ltd) Boudewijn Sterk	11/1/2022 12:32 AM	Adobe Acrobat D...	786 KB

Annex 2
TECHNICAL PROPOSAL PUBLIC OPENING SHEET

PROCUREMENT OF CONSULTING SERVICES

Consulting Services for Water Operators' Partnership Facilitation
Ref No: MCA-M/CF/WSSA/CS/04

Quality and Cost Based Selection (QCBS)

Proposal Submission Deadline: 10:00 AM, November 1, 2022
Technical Proposals' Public Opening: 10:30 AM, November 1, 2022

No.	Name of Firm	Proposal was submitted electronically before the submission deadline	Form TECH 1- Proposal Submission Form Completed and Signed	Technical and Financial proposals were submitted as separate files
1	WaterLinks Management Council, Inc.	YES	YES	YES
2	Global Environmental and Technology Foundation.	YES	YES	YES
3	VEI B.V.	YES	YES	YES
4	AECOM Technical Service, Inc.	YES	YES	YES

Annex 3

ATTENDANCE LIST OF PARTICIPANTS

The screenshot displays a Zoom meeting interface. At the top, there are window control icons (minimize, maximize, close). Below them, a 'View' button and a dropdown arrow are visible. The main section is titled 'Participants (5)' and lists five participants, each with a profile icon, name, and status icons (video, audio, and a red 'X' icon).

Participant	Status
Procurement Age... (Host, me)	Video on, Audio on, Red X icon
PA-Uliastai room	Video on, Audio on, Red X icon
MCA Mongolia	Video off, Audio on, Red X icon
Anar	Video off, Audio on, Red X icon
Giorgi Tvalavadze - Procurement...	Video off, Audio on, Red X icon

At the bottom of the participants list, there are three buttons: 'Invite', 'Mute All', and a three-dot menu button. The bottom status bar shows system icons (up arrow, network, refresh, microphone, ENG, Wi-Fi, speaker, battery), the time '10:32 AM', the date '11/1/2022', and a blue circle with the number '20'.