



**MINUTES OF TECHNICAL PROPOSAL
PUBLIC OPENING**

**PROCUREMENT OF CONSULTING SERVICES
for
Public Relations Agency Services
Ref No: MCA-M/Proc/048**

Quality and Cost Based Selection (QCBS)

DATE: September 25, 2023

TIME: 10:30 AM, Ulaanbaatar, Mongolia.

A. Introductions & Remarks

The Technical Proposal Opening commenced at 10:30 am Ulaanbaatar time. Procurement Agent's Senior Procurement Specialist Mr. Keith Treviss welcomed and thanked participants for attending the public opening of technical proposals for the subject procurement, opened the event, and briefly explained the proposal opening procedures.

B. Opening of the Technical Proposals

A total of ten (10) Consultants submitted Proposals, and Mr. Treviss opened the Technical Proposals in order of their submission.

One (1) late Proposal was submitted after the submission deadline, and therefore it cannot be considered as set-forth in Instructions to Consultants (ITC) 19.1 of Section 1 of the RFP document.

C. Participants

Representatives from MCA-Mongolia, and its Procurement Agent participated in the Technical Proposal Public Opening which was conducted as a fully online using the Zoom software.

D. Proceedings

The Procurement Agent proceeded to open each proposal in submission sequence order and called out the name and country of each Consultant and verified whether:

- (i) Form TECH 1- Proposal Submission Form was completed and signed,
- (ii) Proposal was submitted electronically before the submission deadline, and
- (iii) Technical and Financial proposals were submitted as separate files.

The detailed Technical Proposal Public Opening Checklist is included in **Annex 1** of these Minutes.

E. Closing

After opening each of the Technical Proposals, Mr. Treviss informed participants that the Minutes with a Technical Proposals' Opening Sheet shall be sent to all participants via email for their records. He thanked participants for their attendance and closed the event at 10:50 am Ulaanbaatar time.

Annexes

- 1. Technical Proposals' Public Opening Sheet
- 2. Attendance List of Participants

TECHNICAL PROPOSALS' PUBLIC OPENING SHEET

PROCUREMENT OF CONSULTING SERVICES

for

Public Relations Agency Services

RFP #MCA-M/Proc/048

Quality and Cost Based Selection (QCBS)

Proposal Submission Deadline: 10:00 AM, September 25, 2023

Technical Proposals' Public Opening: 10:30 AM, September 25, 2023


No.	Name of Firm	Country	The proposal was submitted electronically before the submission deadline	Form TECH 1- Proposal Submission Form Completed and Signed	Technical and Financial proposals were submitted as separate files
1	YBRAND LLC	Mongolia	Yes	Yes	Yes
2	EMPR (EAST MAVEN LLC)	Mongolia	Yes	Yes	Yes
3	Viral Partners LLC	Mongolia	Yes	Yes	Yes
4	Orgil Media Management LLC	Mongolia	Yes	Yes	Yes
5	AKI International LLC	Mongolia	Yes	Yes	Yes
6	Faro Consulting LLC	Mongolia	Yes	Yes	Yes
7	Mongol Content LLC	Mongolia	Yes	Yes	Yes
8	Educated Enterprise 1	Mongolia	Yes	No*	Yes
9	Nomadic Content LLC	Mongolia	Yes	Yes	Yes
10	Bat Solution Partners LLC	Mongolia	Yes	Yes	Yes

*Form TECH 1- Proposal Submission Form was completed but not signed

Annex 2

ATTENDANCE LIST OF PARTICIPANTS

Participants (16)

 Find a participant

-  Saruul, PA (Me)
-  Procurement Agent (Host)
-  PA-2
-  Aliuka
-  Ariunbileg Bat-Erdene
-  Chimednyam Purev-Ochir - White Team - Pulse Poll
-  Doljin Sumiya-MCA-M Proc
-  Dulguun Bayarbileg
-  Egshiglen Khishig-Undral
-  Gertu
-  Giorgi Tvalavadze, PA
-  Keith Treviss
-  Khangal.G
-  Sainjargal.G
-  Taivan Tn