



MINUTES OF ONLINE PUBLIC OPENING OF FINANCIAL OFFER

Consulting Services for Industrial Pre-treatment Public Outreach

Procurement Ref No: MCA-M/CF/WSSA/CS/08

DATE: September 12, 2024

TIME: 10:00 am Ulaanbaatar Time, Mongolia.

A. Introductions & Remarks

Mr. Keith Trewiss, Senior Procurement Specialist, welcomed and thanked participants for attending the Public Opening of the Financial Offer for the subject procurement and briefly explained the process of the opening session of the Financial Offer.

B. Opening of the Financial Offer

The Financial Offer of the following Consultant was opened, as its Technical Offer met the minimum technical score of 80 points following the Technical Evaluation stage.

Name of Consultant	Technical Score
PRESS INSTITUTE OF MONGOLIA NGO (Mongolia)	93.50

C. Participants

Two (2) representatives of **PRESS INSTITUTE OF MONGOLIA** and representatives from MCA-Mongolia and its Procurement Agent participated in the Public Opening of the Financial Offers which was a fully online event that was conducted using Zoom software.

D. Proceedings

Mr. Trewiss proceeded to open the Financial Offer of **PRESS INSTITUTE OF MONGOLIA**. He called out the name of the Consultant and verified that (i) The Financial Offer's FIN-1 Form was present and signed, (ii) The Offer amount was stated in the FIN-1 Form in US Dollars, and (iii) Completed Forms FIN-2, FIN-3 and FIN-4 were included in the Financial Offer.

During the opening it was emphasized that while Form FIN-1 states the Fixed Lump-Sum remuneration for consulting services for completion of Phase I (Tasks 1 and 2), Phase II (Tasks 3, 4, 5 and 6) and Sub-Task 7.1 and Task 8 under Phase III as US\$279,800.00 (*US Dollars Two Hundred Seventy-Nine Thousand and Eight hundred*), Forms FIN-2 (price

Summary) and FIN-3 (Breakdown of Price by Activity) state the Fixed Lump-Sum remuneration for consulting services for the same Phases as an amount equal to US\$179,800.00 (*US Dollars One Hundred Seventy-Nine Thousand and Eight hundred*).

In light of Sub-Clause 25.6 of Section I - Instructions to Offerors of the Request for Offers, which states that “***The Accountable Entity will correct any computational errors, and in cases of a discrepancy between a partial amount and the total amount, or between words and figures the former will prevail...***”, the Fixed Lump-Sum remuneration for consulting services for all the above-mentioned Phases, equal to US\$179,800.00 (*US Dollars One Hundred Seventy-Nine Thousand and Eight Hundred*) is taken into consideration as a corrected amount.

The maximum Ceiling Amount for dissemination to be paid to media is consistent in Forms FIN-1, FIN-2 and FIN-3 which is US\$150,000.00.

Considering above, the corrected Total Offer Price is **US\$329,800.00** (*US Dollars Three Hundred Twenty-Nine Thousand and Eight Hundred*).

The detailed Opening Checklist of Financial Offer is included in Annex 1 of these Minutes.

E. Closing

Mr. Trevis informed participants that the Minutes of the Opening, together with the Financial Offer Opening Checklist, will be sent to the Consultant via email for records.

The Public Opening of the Financial Offer was closed at 10:10 am, Ulaanbaatar time.

Annexes

1. Public Opening Checklist of Financial Offer.
2. Attendance of Participants – Zoom software screenshot.

Annex 1

ONLINE PUBLIC OPENING CHECKLIST OF FINANCIAL OFFER

Procurement of Consulting Service for Industrial Pre-treatment Public Outreach

Quality and Cost Based Selection (QCBS)

Ref No: MCA-M/CF/WSSA/CS/08

Financial Offer' Online Public Opening: 10:00 am, September 12, 2024

NAME OF OFFEROR	PRESS INSTITUTE OF MONGOLIA NGO (Mongolia)
Country of Offeror	Mongolia
Technical Score	<u>93.50</u>
Financial Offer Received Before 5:00 pm of July 23, 2024, Ulaanbaatar Time	Yes
Financial Offer Submission Forms:	-
Form FIN-1 (Financial Offer Submission Form)	Yes
Form FIN-2 (Price Summary)	Yes
Form FIN-3 (Breakdown of Price by Activity)	Yes
Form FIN-4 (Breakdown of Remuneration)	Yes
Currency:	USD
Total Offer Price Read Out:	429,800.00
Total Offer Price Corrected:	329,800.00
Remarks:	<p>The read-out price fixed in Form FIN-1 constitutes the sum of US\$279,800.00 (<i>Fixed lump-sum remuneration for consulting services</i>) and US\$150,000 (<i>Maximum Ceiling Amount for dissemination to be paid to media</i>)</p> <p>The corrected Total Offer Price constitutes the sum of US\$179,800.00 (<i>Fixed lump-sum remuneration for consulting services</i>) and US\$150,000 (<i>Maximum Ceiling Amount for dissemination to be paid to media</i>)</p>

Annex 2

Attendance of Participants

The screenshot displays a meeting interface with a list of 8 participants. At the top, the title is "Participants (8)". Below the title is a search bar with the placeholder text "Find a participant". The list of participants includes:

- Procurement Age... (Host, me) - Status: Muted, Video Off
- Procurement Agent-6F - Status: Muted, Video Off
- Procurement Agent - Status: Muted, Video Off
- Ariunaa PIM - Status: Muted, Video Off
- Bilguun Munkhtur - Status: Muted, Video Off
- Enkhtungalag.T - MCA - Status: Muted, Video Off
- MCA PA - Status: Muted, Video Off
- Press Inst - Status: Muted, Video Off

At the bottom of the meeting window, there are three buttons: "Invite", "Mute All", and a menu icon (three dots). The system tray at the very bottom shows the time as 10:05 AM on 9/12/2024, along with icons for network, microphone, and speaker.