



Selection of the Short-Term Individual Consultant - Graphic Designer

Ref No: MCA-M/ICS/028

QUESTIONS AND ANSWERS

Clarification #1

Date: July 17, 2023

No	QUESTIONS	ANSWERS
1	Should I make sure to complete all the necessary information on the RFA Word file and then attach it to the FRL?	Yes. As per the <u>Clause 9 of the Section 2 of the RFA Document</u> , the Applicants are required to complete the Application using the forms provided in the Section 3 (Application Forms: 1, 2, 3, 4 and 4a) of the RFA document and submit/upload to the FRL specified in the Clause 15 of the Section 2.
2	Are the technical and financial offers already included in the RFA file? Should I only upload the RFA file, and separately upload other documents such as diplomas and certificates on the FRL?	The RFA Document includes the submission forms which shall be completed by the Consultants. The Technical offer of a Consultant shall include the completed Forms 1, 2 and 3 with all required <i>supporting documents</i>) and the Financial offer shall include the completed Forms 4 and 4a. All supporting documents can be uploaded to the same RFL separately.