



**Consulting Service for Design Development of Social Behavior Change
Interventions for Mongolia Water Compact (QCBS)
Procurement ID: MCA-M/CF/WSSA/CS/01**

**ANSWERS TO CLARIFICATION QUESTIONS – Issue No. 2
March 10, 2023**

Questions and Answers 1-7 issued to all registered Consultants on March 03, 2023	
Question 8:	<p>According to the form "TECH-2A. Financial capacity of the consultant", <i>"the Consultant shall provide Certified financial statements for the last three years, supported by tax returns"</i>.</p> <p>Do the certified financial statements need to be issued by the Mongolian Tax Authority?</p>
Answer 8:	<p>Form TECH-2A provides the Consultant with three (3) methods of submitting documentation that demonstrate through its financial records that it has the financial capacity to perform the required Services. The Consultant only needs to choose one of these methods.</p> <p>The first method is Audited financial statements, supported by audit letters; while the second method applies to financial statements that have been audited for accuracy by an independent accountant, supported by tax returns.</p> <p>With regard to the third method - Form TECH-2A provides an option for the Consultant to provide evidence that they have secured financing sufficient to cover their cost of performing these consulting services. In addition to the evidence of such financing, the Consultant would be required, if choosing this method for complying with Form TECH-2A, to also provide an attestation by an authorized representative of the Consultant that this financing is dedicated expressly for the purpose of implementing these consulting services. While this may include, but not be limited to bank transcripts, credit line, etc, the financing shall be dedicated expressly for the purpose of implementing these consulting services</p>
Question 9:	<p>According to the form "TECH-2A. Financial capacity of the consultant", <i>"the Consultant shall present Evidence of financing dedicated for the implementation of consulting services as attested by an authorized representative of the Consultant"</i>.</p> <p>Could you clarify on the required documentation needed for attestation. e.g: bank</p>

	transcripts, credit line etc.
Answer 9:	Please refer to the response to Q8.
Question 10:	<p>According to table (1) under the sub-section (3.4) of Section (III) of the ITC, "Qualification of Consultant Firm", the Consultant shall have:</p> <p><i>1.1. General experience in designing SBC programs. Shall have a minimum three (3) experiences in designing SBC programs within last 10 years, one of which shall be related to water services provision.</i></p> <p><i>1.2. Shall have one (1) experience convening and coordinating multiple stakeholders for improving utility's customer services.</i></p> <p><i>1.3. Shall have a minimum three (3) experiences in designing effective communication campaigns aimed at changing behavior.</i></p> <p>Does this imply the combined experience of the Contractor and Sub-Contractors?</p>
Answer 10:	<p>No. Only qualification of the Consultant will be taken into consideration during evaluation of the proposals. Please note that according to the sub-clause d) of A. General of the Section I. Instruction to Consultants of the RFP Document, "Associate" means any entity that is a member of the Association that forms the Consultant. A Sub-Consultant is not an Associate.</p>
Question 11:	<p>According to the "Key personnel" sub-section of Section(V) of the ToR document. "Expert in Water Utility and Customer Services shall have working proficiency in English and Mongolian".</p> <p>Could this Key personnel be an entity? If not, could this individual be not proficient in Mongolian and work with a dedicated translator for Mongolian?</p>
Answer 11:	<p>The Key Professional Personnel shall be individuals. CVs of the Key Professional Personnel signed by the staff themselves and/or by the authorized representative shall be included in the technical proposals using the Form TECH-11 of Section IV A of the RFP Document.</p> <p>The Key Professional Personnel Qualifications will not be changed and evaluation of the CVs of the proposed Key Professional Personnel will be conducted strictly applying the Qualification and Evaluation Criteria, scores, weightings, and methodology specified therein (Section III – Qualification and Evaluation Criteria of the RFP Document). The points indicated in the RFP against each criterion are the maximum points and the points for each sub criteria will be assigned according to the Technical Evaluation Framework of the sub-clause 3.6 of the Section III of the RFP.</p>