



**Request For Applications**  
**Ref No: MCA-M/ICS/034**

**Provision of Written Translation Services (English to Mongolian and/or vice versa)  
for MCA-Mongolia**

**ANSWERS TO CLARIFICATION QUESTIONS – ISSUE No. 1 (Question 1 only)**

**March 1, 2024**

<b>Question 1:</b>	Upon reviewing the provided RFA document, I notice that it is addressed to individual consultants. As a representative of a company specializing in translation services, I would like to clarify whether we are eligible to apply for this tender as a company-supplier. Could you please confirm whether companies are permitted to apply for this tender, or if it is restricted exclusively to individual consultants? If companies are eligible, I would appreciate any guidance on the application process for entities
<b>Answer 1:</b>	<p>You are correct, that this a Request for Applications (RFA) for individuals.</p> <p>As set forth in Item 2 of the Specific Instructions to Applicants (SIA) - Part 2 of the RFA: <i>“MCA-Mongolia will sign a Framework Agreement with the successful Individual Consultants. MCA-Mongolia will request the Translator to provide the services through individual Task Orders specifying clear deliverables and timelines for each engagement for specific pieces of translation work.”</i></p> <p>Also, as set forth in Part 5 of the RFA - Evaluation Criteria <i>“The Applicants with a score equal to or above the 80-point threshold will be recommended for an award subject to satisfactory references being obtained, successful negotiations, positive price reasonableness analysis and agreement on the rate and contents of the Financial Offer.”</i></p> <p>Whilst this does not preclude any individual(s) who work for a firm - whether it be their own firm, or a separate corporation - the award of the Contract, and the responsibility for all of its deliverables, shall be held by the individual Applicant. As such, only the “Application” of the said individual consultant should be submitted.</p>