



**MINUTES OF TECHNICAL OFFERS
PUBLIC OPENING**

**PROCUREMENT OF CONSULTING SERVICES
for
Asset Management Technical Assistance for Water Supply and Sewerage
Authority of Ulaanbaatar City
Ref No: MCA-M/CF/WSSA/CS/13**

Quality and Cost Based Selection (QCBS)

DATE: September 20, 2024

TIME: 5:30 PM, Ulaanbaatar, Mongolia

A. Introductions & Remarks

The Technical Offer Public Opening commenced at 5:30 pm, Ulaanbaatar time. Procurement Agent's Senior Procurement Specialist Mr. Keith Treviss welcomed and thanked participants for attending the public opening of technical offers for the subject procurement, opened the event, and briefly explained the offer opening procedures.

B. Opening of the Technical Offer

A total of five (5) Offerors submitted Offers via the Dropbox File Request link before the closing date and time – 5:00 pm, Ulaanbaatar time on September 20, 2024. Mr. Treviss opened the Technical Offers in order of their submission (The Screenshot of the Dropbox File Request Folder is attached as **Annex 1**).

No late offers were submitted after the submission deadline.

C. Participants

Two (2) representatives of Offerors and Representatives from MCA-Mongolia and its Procurement Agent participated in the Technical Offer Public Opening which was conducted as a fully online event using the Zoom software.

D. Proceedings

The Procurement Agent proceeded to open each offer in submission sequence order and called out the name and country of each Offeror and verified whether:

- (i) Form TECH 1- Offer Submission Form was completed and signed,
- (ii) Offer was submitted electronically before the submission deadline, and
- (iii) Technical and Financial offers were submitted as separate files.

The detailed Technical Offer Public Opening Checklist is included in **Annex 2** of these Minutes.

E. Closing

After opening each of the Technical Offers, Mr. Treviss informed participants that the Minutes with a Technical Offers' Opening Sheet will be sent to all participants via email for their records. He thanked participants for their attendance and closed the event at 5:38 pm, Ulaanbaatar time.

Annexes

1. The Screenshot of the Dropbox File Request Folder
2. Technical Offers' Public Opening Sheet
3. Attendance List of Participants

Annex 1: THE SCREENSHOT OF THE DROPBOX FILE REQUEST FOLDER

Dropbox > File requests > Technical Offer Submission-Asset Management Technical Assistance for Water Supply and Sewerage Authority of Ulaanbaatar City > Search Technical Offer Submission-Asset Management Technical Assista

Name	Date modified	Type	Size
2024-09-19 23.40.21 - FIN TECH Adriaan Mels	9/20/2024 8:41 AM	File folder	
2024-09-19 23.40.21 - TECH-01 Proposal Submission Form Adriaan Mels	9/20/2024 8:41 AM	File folder	
2024-09-19 23.40.21 - TECH-02A Financial capacity Adriaan Mels	9/20/2024 8:41 AM	File folder	
2024-09-19 23.40.21 - TECH-02B Litigation Adriaan Mels	9/20/2024 8:41 AM	File folder	
2024-09-19 23.40.21 - TECH-03 Organisation of the Consultant Adriaan Mels	9/20/2024 8:41 AM	File folder	
2024-09-19 23.40.21 - TECH-04 Experience of the Consultant Adriaan Mels	9/20/2024 8:41 AM	File folder	
2024-09-19 23.40.21 - TECH-05 References MCC contracts Adriaan Mels	9/20/2024 8:41 AM	File folder	
2024-09-19 23.40.21 - TECH-06 Approach and Methodology Adriaan Mels	9/20/2024 8:41 AM	File folder	
2024-09-19 23.40.21 - TECH-07 Comments on the ToR Adriaan Mels	9/20/2024 8:41 AM	File folder	
2024-09-19 23.40.21 - TECH-08 Team composition and tasks Adriaan Mels	9/20/2024 8:41 AM	File folder	
2024-09-19 23.40.21 - TECH-09 Staffing schedule Adriaan Mels	9/20/2024 8:41 AM	File folder	
2024-09-19 23.40.21 - TECH-10 Work and deliverables schedule Adriaan Mels	9/20/2024 8:41 AM	File folder	
2024-09-19 23.40.21 - TECH-11 CVs of proposed key personnel Adriaan Mels	9/20/2024 8:41 AM	File folder	
2024-09-19 23.40.21 - TECH-12 Compliance with sanctions form Adriaan Mels	9/20/2024 8:41 AM	File folder	
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TECH-12 Compliance with sanctions form Adriaan Mels	9/20/2024 8:41 AM	File folder	
Financial Offer Aqwadem Consulting	9/20/2024 4:37 PM	Adobe Acrobat D...	405 KB
FINANCIAL PROPOSAL - Consulting Services for Asset Management of UB - EPTISA Tulay Akkurt Erogluer	9/20/2024 4:47 PM	Adobe Acrobat D...	104 KB

6:08 PM 9/20/2024

Dropbox > File requests > Technical Offer Submission-Asset Management Technical Assistance for Water Supply and Sewerage Authority of Ulaanbaatar City > Search Technical Offer Submission-Asset Management Technical Assista

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FTP- Consulting Services for Asset Management of UB - EPTISA Tulay Akkurt Erogluer	9/20/2024 4:47 PM	Adobe Acrobat D...	74,639 KB
MONCONSULT-FINANCIAL OFFER DOCUMENT Ganchimeg Budragchaa	9/20/2024 11:38 AM	Adobe Acrobat D...	592 KB
MONCONSULT-TRIPELINE-TECHNICAL OFFER DOCUMENT Ganchimeg Budragchaa	9/20/2024 11:38 AM	Adobe Acrobat D...	10,126 KB
SEURECA - FIN Asset Management TA Ulaanbaatar (MCA-M-CF-WSSA-CS-13) - FINANCIAL OFFER Tam Le (SEURECA)	9/20/2024 3:23 PM	Adobe Acrobat D...	3,741 KB
SEURECA - TECH Asset Management TA Ulaanbaatar (MCA-M-CF-WSSA-CS-13) - TECHNICAL OFFER Tam Le (SEURECA)	9/20/2024 3:23 PM	Adobe Acrobat D...	58,454 KB
Technical Offer Aqwadem Consulting	9/20/2024 4:37 PM	Adobe Acrobat D...	18,220 KB
Test	9/20/2024 4:59 PM	Microsoft Word D...	13 KB

6:09 PM 9/20/2024

Annex 2: TECHNICAL OFFERS' PUBLIC OPENING SHEET

**PROCUREMENT OF CONSULTING SERVICES
for
ASSET MANAGEMENT TECHNICAL ASSISTANCE FOR WATER SUPPLY AND
SEWERAGE AUTHORITY OF ULAANBAATAR CITY
Procurement ID: MCA-M/CF/WSSA/CS/13**

Quality and Cost Based Selection (QCBS)

**Offer Submission Deadline: 5:00 PM, September 20, 2024
Technical Offers' Public Opening: 5:30 PM, September 20, 2024**

No.	Name of Offeror	Country	Offer was submitted electronically before the submission deadline	Form TECH 1- Technical Offer Submission Form Completed and Signed	Technical and Financial Offers were submitted as separate files
1	Vitens Evides International BV (VEI B.V.)	Netherlands	YES	YES	YES
2	Monconsult LLC in association with Triple Line Consulting Limited (UK)	Mongolia	YES	YES	YES
3	Seureca	France	YES	YES	YES
4	Aqwadem Consulting	Turkiye	YES	YES	YES
5	EPTISA Servicios de Ingeniería, S.L. in association with EPTISA Mühendislik ve Müşavirlik Hiz. Bil. İnş. Tic. Ltd. Şti. (Turkiye)	Spain	YES	YES	YES

Annex 3: ATTENDANCE LIST OF PARTICIPANTS

The screenshot displays a meeting interface with a participants list. At the top, it says "Participants (8)" with a refresh and close icon. Below is a search bar labeled "Find a participant". The list contains the following entries:

Participant Name	Role	Status
Procurement Agen... (Host, me)	Host	Video off, Muted
Procurement Agent	Participant	Video on, Muted
Procurement Agent	Participant	Video off, Muted
francois.jenny	Participant	Video off, Muted
Monconsult LLC	Participant	Video off, Camera off
Procurement Agent	Participant	Video off, Muted
Procurement Agent - Announcer	Participant	Video off, Muted
Saruul, PA	Participant	Video off, Muted

At the bottom of the list are buttons for "Invite", "Mute All", and a menu icon. The system tray at the very bottom shows "ENG INTL", network and battery icons, the time "5:32 PM 9/20/2024", and a "PRE" indicator.