



MINUTES OF PUBLIC OPENING OF OFFERS
PROCUREMENT OF GOODS AND RELATED SERVICES
for the Supply of Laboratory Equipment
Ref No: MCA-M/CF/WSSA/G/01

Competitive Bidding (CB)

DATE: October 8, 2024

TIME: 10:30 AM, Ulaanbaatar, Mongolia

A. Introductions & Remarks

The Public Opening of Offers commenced at 10:30 am, Ulaanbaatar time. Procurement Agent's Manager - Giorgi Tvalavadze - welcomed and thanked participants for attending the public opening of Offers for the subject procurement; opened the event, and briefly explained the Offer opening procedures. Offers were opened, first for Lot 1 for the supply of Primary Analytical, Appliance Equipment and Glassware and Laboratory Aids; followed by Lot 2 for the supply of Reagents for Analyses, Test Kit, Standard Solution and Certified Reference Materials. In both cases, Offers were opened in order of their submission.

B. Opening of the Offers

A total of three (3) Offers were submitted for **Lot 1**: "Primary Analytical, Appliance Equipment and Glassware and Laboratory Aids"; and two (2) Offers were submitted for **Lot 2**: "Reagents for Analyses, Test Kit, Standard Solution, and Certified Reference Materials" - via the Dropbox File Request link before the closing date and time, 10:00 am, Ulaanbaatar time on October 8 20, 2024.

No late Offers were submitted after the submission deadline.

The Screenshot of the Dropbox File Request Folder is attached as **Annex 1**.

C. Participants

One (1) representative of Offerors, the representatives from MCA-Mongolia and its Procurement Agent participated in the Public Opening of Offers, which was conducted as a fully online event using the Zoom software.

D. Proceedings

The Procurement Agent's Senior Procurement Specialist - Keith Treviss - opened the Offers in order of their submission.

For Lot 1, the PA checked Letter of Offer (SF1) and called out the name of the Offeror, the currency, and the amount of each Offer; and verified that SF1 included in the Offer was signed and contained an Offer Validity Period. The PA also verified that each Offer contained a Bid Security. This competed to opening for Lot 1.

For Lot 2, the PA checked SF1 and called out the name of the Offeror, the currency, and the amount of each Offer; and verified that SF1 included in the Offer was signed and contained an Offer Validity Period. This competed to opening for Lot 2.

The detailed Public Offer Opening Checklist is included in **Annex 2** of these Minutes.

E. Closing

After opening of the Offers, the Procurement Agent Manager thanked participants for their participation, and informed them that Minutes of the Offer Opening, together with the Offer Opening Checklist, would be sent to all Offerors who submitted Offers on time, as well as being posted on the website of MCA-Mongolia.

He reminded Offerors that the hard copy of the Bid Security for Lot 1 is required to be submitted by 6.00 pm on October 11, 2024, and as this was now a Public Holiday, it would be easier for Offerors to submit by October 10. Notwithstanding this, the PA office would be staffed on October 11 to receive any hard copy of the Bid Security not yet delivered.

The Public Offer Opening Session was closed at 10:45 am, Ulaanbaatar time.

Annexes

1. The Screenshot of the Dropbox File Request Folder
2. Offer Opening Checklist
3. Attendance of Participants - Zoom software screenshot.

Annex 1: THE SCREENSHOT OF THE DROPBOX FILE REQUEST FOLDER

The screenshot shows a Dropbox interface with a folder named 'Submission of Offer - Laboratory Equipments'. The folder contains several files and folders, including two 'Green Chemistry Offer' folders and a series of PDF files for '2024.10.08 MCA' requests. The files are organized into parts (Part I, Part II, Part III) and include technical specifications and offer documents. A Microsoft Word document 'link test Keith Trewiss' is also present and highlighted.

Name	Date modified	Type	Size
Green Chemistry Offer Lot 1 Green Chemistry LLC	10/8/2024 8:36 AM	File folder	
Green Chemistry Offer Lot 2 Green Chemistry LLC	10/8/2024 8:36 AM	File folder	
2024.10.08 MCA Supply of Laboratory equipment_Part1 Urmaa Osorjin	10/8/2024 9:38 AM	Adobe Acrobat D...	10,217 KB
2024.10.08 MCA Supply of Laboratory equipment_Part2 Urmaa Osorjin	10/8/2024 9:38 AM	Adobe Acrobat D...	10,252 KB
2024.10.08 MCA Supply of Laboratory equipment_Part3 Urmaa Osorjin	10/8/2024 9:38 AM	Adobe Acrobat D...	10,077 KB
2024.10.08 MCA Supply of Laboratory equipment_Part4 Urmaa Osorjin	10/8/2024 9:38 AM	Adobe Acrobat D...	10,070 KB
2024.10.08 MCA Technical Spec Part I_Part1 Urmaa Osorjin	10/8/2024 9:40 AM	Adobe Acrobat D...	6,473 KB
2024.10.08 MCA Technical Spec Part I_Part2 Urmaa Osorjin	10/8/2024 9:40 AM	Adobe Acrobat D...	5,310 KB
2024.10.08 MCA Technical Spec Part I_Part3 Urmaa Osorjin	10/8/2024 9:40 AM	Adobe Acrobat D...	3,794 KB
2024.10.08 MCA Technical Spec Part II_Part1 Urmaa Osorjin	10/8/2024 9:39 AM	Adobe Acrobat D...	10,093 KB
2024.10.08 MCA Technical Spec Part II_Part2 Urmaa Osorjin	10/8/2024 9:39 AM	Adobe Acrobat D...	9,576 KB
2024.10.08 MCA Technical Spec Part II_Part3 Urmaa Osorjin	10/8/2024 9:39 AM	Adobe Acrobat D...	10,161 KB
2024.10.08 MCA Technical Spec Part II_Part4 Urmaa Osorjin	10/8/2024 9:39 AM	Adobe Acrobat D...	9,688 KB
2024.10.08 MCA Technical Spec Part II_Part5 Urmaa Osorjin	10/8/2024 9:39 AM	Adobe Acrobat D...	9,407 KB
2024.10.08 MCA Technical Spec Part III Urmaa Osorjin	10/8/2024 9:39 AM	Adobe Acrobat D...	5,105 KB
link test Keith Trewiss	10/8/2024 9:59 AM	Microsoft Word D...	13 KB
test CKP Mongolia Procurement Agent	7/22/2024 11:41 AM	Microsoft Word D...	13 KB
Tsetsuuh Trade LLC Lot 1 - Primary Analytical equipment offer master sheet UYANGA BAYARAA	10/8/2024 8:06 AM	Microsoft Excel W...	3,623 KB
Tsetsuuh Trade LLC Lot 2 master sheet UYANGA BAYARAA	10/8/2024 8:13 AM	Microsoft Excel W...	3,960 KB
Tsetsuuh Trade LLC offer for Lot 1 UYANGA BAYARAA	10/8/2024 8:05 AM	Adobe Acrobat D...	251,513 KB
Tsetsuuh Trade LLC offer for Lot 2 UYANGA BAYARAA	10/8/2024 8:13 AM	Adobe Acrobat D...	122,373 KB

OFFER OPENING CHECKLIST

**COMPETITIVE BIDDING FOR THE PROCUREMENT OF GOODS AND RELATED SERVICES FOR THE SUPPLY OF LABORATORY EQUIPMENT
 LOT 1 - PRIMARY ANALYTICAL, APPLIANCE EQUIPMENT AND GLASSWARE AND LABORATORY AIDS
 PROCUREMENT ID: MCA-M/CF/WSSA/G/01**

PUBLIC OFFER OPENING

OCTOBER 8, 2024 AT 10:30 AM ULAANBAATAR TIME (GMT+8), MONGOLIA

Name of Offeror	Date and Time of Offer Submission	Read Aloud Offer Price		Letter of Offer Included and Signed	Offer Validity (Minimum 84 days)	Bid Security Included
		Currency	Amount			
1	2	3	4	5	7	8
Green Chemistry LLC	07-Oct-2024 08:32 PM	USD	1,857,122.39	YES	YES	YES
Tsetsuukh Trade LLC	08-Oct-2024 08:14 AM	USD	2,117,579.90	YES	YES	YES
Med Impex International LLC	08-Oct-2024 09:41 AM	USD	1,308,850.00	YES	YES	YES

OFFER OPENING CHECKLIST

**COMPETITIVE BIDDING FOR THE PROCUREMENT OF GOODS AND RELATED SERVICES FOR THE SUPPLY OF LABORATORY EQUIPMENT
 LOT 2 - REAGENTS FOR ANALYSES, TEST KIT, STANDARD SOLUTION AND CERTIFIED REFERENCE MATERIALS**

PROCUREMENT ID: MCA-M/CF/WSSA/G/01

PUBLIC OFFER OPENING

OCTOBER 8, 2024 AT 10:30 AM ULAANBAATAR TIME (GMT+8), MONGOLIA

Name of Offeror	Date and Time of Offer Submission	Read Aloud Offer Price		Letter of Offer Included and Signed	Offer Validity (84 days)
		Currency	Amount		
1	2	3	4	5	6
Green Chemistry LLC	07-Oct-2024 08:32 PM	USD	407,594.00	YES	YES
Tsetsuukh Trade LLC	08-Oct-2024 08:14 AM	USD	234,513.07	YES	YES

Annex 3: ATTENDANCE LIST OF PARTICIPANTS

